

Georgia Gwinnett College
School of Science and Technology
Digital Media ITEC 2110 Section 04

Course Information:

Class Time: MWF 9:30 am - 10:45 am

Class Location: Building B 2700

Contact Information:

Instructor Name: Dr. Jim Rowan

Office number: C building #2223

Office phone: TBA

Cell phone: 678.524.6403

E-mail: jrowan@ggc.usg.edu

Course prerequisites:

ITEC 1001

Course outcome goals:

- Understand various forms of digital media in the Internet environment.
- Build digital media documents as a communication tool in the Internet environment.
- Publish digital media documents in the Internet.
- Apply multimedia in digital media publication.
- Evaluate digital media.
- Understand legal issues on digital media.

Required text and supplies:

Digital Multimedia

Nigel Chapman, Jenny Chapman

Second edition

John Wiley and Sons

ISBN: 978 0 470 85890 5

Grading policy:

A=90-100%

B=80-89%

C=70-79%

D=60-69%

F=59% and below

Graded Events:

Four projects (35%)

Four in-class tests (35%)
Final exam (20%)
Daily quizzes (10%)

Academic Enhancement Center

The Academic Enhancement Center provides free drop-in tutoring for GGC students. Tutoring is available in many subjects including reading college texts, writing assignments, grammar focus, research and citation, college algebra, calculus, chemistry, and physics. The Academic Enhancement Center is located on the 2nd floor of building B in B 2400 and B 2450. The hours for the AEC can be found in Jovo (jovo.ggc.usg.edu) under the Support tab.

College Policies:

Health and Safety Policy:

Certain laboratories include use of strong acids, solvents and preservatives. Any pregnant women, hypersensitive individuals, or immunocompromised would report their condition to the instructor and to their physician, preferably before contact with the materials (see lab exercises). Additional instructions for lab will be presented during the first lab. Students are required to follow all instructions. Students failing to conform to lab rules and safety precautions will be first warned by removal from the lab. On second offense students will be removed from both lecture and lab.

Americans with Disabilities Act Statement

If you are a student who is disabled as defined under the Americans with Disabilities Act and require assistance or support services, Please seek assistance through the Center for Disability Services. A CDS Counselor will coordinate those services.

Equal Opportunity Statement

No person shall, on the grounds of race, color, sex, religion, creed, national origin, age or disability, be excluded from employment or participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity conducted by Georgia Gwinnett College.

Affirmative Action Statement

Georgia Gwinnett College adheres to affirmative action policies designed to promote diversity and equal opportunity for all faculty and students.

Academic Respect

The college exists to foster educational excellence. To this end, a classroom atmosphere that supports learning must be maintained. Students are expected to be active, attentive participants in the class. Students are also expected to abide by class policies and procedures and to treat faculty and other students in a professional, respectful manner. Students are expected to be familiar with the student conduct code published in the Student Handbook.

Academic Integrity

Student Honor Statement: We will not lie, steal, or cheat, nor tolerate the actions of those who do.

Georgia Gwinnett College students are expected to adhere to the highest standards of academic integrity and are expected to encourage others to do the same. Further, students are expected to take responsible action when there is reason to suspect dishonesty on the part of others.

Academic dishonesty carries severe penalties ranging from a grade of “0” on the affected assignment to dismissal from Georgia Gwinnett College. Each faculty member at Georgia Gwinnett College bears the responsibility for assigning penalties for cases of academic dishonesty. Students may appeal a penalty as outlined in the Student Handbook.

School of Science and Technology Policies:

Attendance Policy

You are expected to attend every class. Failure to attend class will affect your grade.

Special arrangements to take a regular exam early must be made in advance in writing. Early exams are available only at the instructor’s discretion and only under extreme circumstances.

IF an emergency arises and you miss an exam you MUST notify your instructor on the same DAY as the exam. Notification by email, text or phone message is acceptable. At the instructor’s discretion, make-up work may have a different format or different content from the regular assignment. Make-up work should be completed within two days of the

original due date. Work missed due to unexcused absences will be given a grade of zero.

If you feel that you are unable to complete your courses due to illness or family emergency, contact the Registrar's Office to attempt to withdraw from your courses without penalty.

Course Changes

This course syllabus provides a general plan for this course. The instructor reserves the right to make changes to the syllabus, including changes to assignments, projects, examinations, etc., in order to accommodate the needs of the class as a whole and fulfill the goals of the course.

Technology Covenant

Technology will be used to deliver content, provide resources, assess learning, and facilitate interaction, both within the classroom and in the larger learning community.

Course materials and Grading

You can expect to access the course materials and grades via WebCT. Students should check WebCT regularly, as course changes will always be announced and recorded on the course WebCT site.

Communication

- I want to have face-to-face conversations with you, when possible. However, we may need to establish a time and place via email or by phone.
- I prefer email for most situations. Monday through Friday you can expect me to respond within a couple hours. Most days I'll be on email all the time and get back to you as soon as I see your email. During holidays and on the weekends my response will be more irregular. .
- When corresponding by email, I will communicate with you using only your GGC email. You should check your GGC email every day. Emails from other domains (yahoo.com, gmail.com, hotmail.com, etc.) will not receive replies due to the Family Educational Rights and Privacy Act (FERPA).

Expectations of Students

- All students at GGC need to have access to a computer. If you do not have one, computer labs are available on campus.
- I expect students to access course or individual communications within 1-2 days excluding weekends.

Technology Changes

This covenant provides a general guideline for the course. I reserve the right to make periodic and/or necessary changes to the covenant, including: technology use and communication channels, in order to accommodate the needs of the class as a whole and fulfill the goals of the course.

Instructor/Course Policies:

No additional policies

Your Professor:

Jim Rowan received his B.I.E. and M.S. in Industrial Engineering with minors in Electrical Engineering and a concentration in Computer Science from Auburn University. In 2005 he earned his Ph.D. in Computer Science from Georgia Tech where he conducted research in Human Computer Interaction (HCI). His specialty within HCI is Aging in Place or how technology can be used to allow us to remain in our own homes as we age rather than having to move to assisted living.